



**RFP NOTICE
PREQUALIFICATION OF SUPPLIERS**

KeNIC invites interested and competent firms to participate in the Pre-qualification exercise for supply of the following:-

A. SUPPLY OF GOODS

| NO | REFERENCE NO. | ITEM DESCRIPTION | ELIGIBILITY |
|----|--------------------------|--|-------------|
| 1 | KNC/RFP/A1/PRE/2016-2018 | Supply of General Office stationery including pens | open |
| 2 | KNC/RFP/A2/PRE/2016-2018 | supply of drinking mineral water | open |
| 3 | KNC/RFP/A3/PRE/2016-2018 | Supply and delivery of office equipment e.g desktops,laptops,tablets | open |
| 4 | KNC/RFP/A4/PRE/2016-2018 | Supply of toners, cartridges and other consumables | open |
| 5 | KNC/RFP/A5/PRE/2016-2018 | Supply, delivery and installation of air conditioning system | open |
| 6 | KNC/RFP/A6/PRE/2016-2018 | Supply, delivery and installation of integrated security systems (IP based CCTV, Access Control) | open |

B. SUPPLY OF SERVICES

| NO | REFERENCE NO. | ITEM DESCRIPTION | ELIGIBILITY |
|----|--------------------------|--|-------------|
| 1 | KNC/RFP/B1/PRE/2016-2018 | Provision of Design, Manufacture and Supply of T-shirts, Polo-shirts and Shirts for marketing campaigns | Open |
| 2 | KNC/RFP/B2/PRE/2016-2018 | Repair, support and maintenance of servers, desktop computers, local area network, printers, copiers, projectors and UPS units | Open |
| 3 | KNC/RFP/B3/PRE/2016-2018 | Provision of interior designs decorations services and partitions | Open |
| 4 | KNC/RFP/B4/PRE/2016-2018 | Provision of design and printing services(diaries, calenders, newsletters and reports) | Open |
| 5 | KNC/RFP/B5/PRE/2016-2018 | Repair, maintenance and servicing of motor vehicles | Open |
| 6 | KNC/RFP/B6/PRE/2016-2018 | provision of courier services | Open |

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|----|---------------------------|---|------|
| 7 | KNC/RFP/B7/PRE/2016-2018 | Provision of car hire and taxis services(state your geographical locations preferably Nairobi, Mombasa, Kisumu,Nakuru,Eldoret,Nyeri, Embu, Garissa, Kakamega etc) | Open |
| 8 | KNC/RFP/B8/PRE/2016-2018 | Provision of signage and outdoor advertising services | Open |
| 9 | KNC/RFP/B9/PRE/2016-2018 | Provision of training services on safety and health management | Open |
| 10 | KNC/RFP/B10/PRE/2016-2018 | Provision of insurance services (underwriters only) | Open |
| 11 | KNC/RFP/B11/PRE/2016-2018 | Provision of Corporate gifts | Open |

C. CONSULTANCY SERVICES

| NO | REFERENCE NO | ITEM DESCRIPTION | ELIGIBILITY |
|-----------|--------------------------|---|--------------------|
| 1 | KNC/RFP/C1/PRE/2016-2018 | Provision of Digital Marketing | Open |
| 2 | KNC/RFP/C2/PRE/2016-2018 | Provision of Team building services | Open |
| 3 | KNC/RFP/C3/PRE/2016-2018 | Provision of Strategic Plan Consultancy | Open |

Applicants may obtain detailed registration documents on our website <http://kenic.or.ke/index.php/en/tenders/tenders>

A payment of non-refundable fee of KES 1,000.00 deposited on submission of the RFP document:

Bank Name: Commercial Bank of Africa

Account Name: Kenya Network Information Centre

Account Number: 0024002004

The bank slip should be presented to KeNIC , where you will be issued with an official receipt.

Completed applications should be submitted in plain sealed envelopes marked with the RFP name and reference number to be deposited in the RFP box located at KeNIC reception.

The RFP should be addressed as detailed below so as to be received on or before **26th February at 4.00pm:**

**Chief Executive Officer
Kenya Network Information Centre (KENIC)
CA Centre, Waiyaki Way, Opp. Kianda School
P.O. Box 1461 - 00600
Nairobi, Kenya
+254 715275483/ +254 733790073
Email:tender@kenic.or.ke**

The applications received will be opened on 2nd March 2016 at 9.00am in the presence of the supplier or their representatives
RFP documents are not transferable.

All firms must have a Dot Ke (.KE) domain registration

KeNIC can reject and is not bound to accept any RFP either in whole or in part.